**ENDORSEMENT LETTER**

**[City/Town/Village Letterhead**]

[DATE]

#### Chuck Sutton

President

#### MC Squared Energy Services, LLC.

175 West Jackson Blvd.  
Suite 240  
Chicago, IL 60604

Dear Mr. Sutton:

We are pleased to inform you that we have reviewed your proposed community solar subscription program terms for an offer available to all [City/Town/Village] of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [“City/Town/Village”] residents, and we are authorizing MC Squared Energy Services, LLC (“MC Squared”) to represent that the [City/Town/Village] endorses the community solar subscription offer.

We understand that in order to claim that the [City/Town/Village] endorses a community solar subscription offer in a system participating in the Illinois Power Agency’s (“IPA”) Illinois Shines Program, the IPA or its designee must approve MC Squared’s offer our residents (on behalf of the “Approved Vendors” for those community solar systems). We understand that the IPA has granted this approval for similar subscription programs. We are writing this letter in support of MC Squared’s pending request for such approval for the [City/Town/Village].

On [date], the [City/Town/Village] Board voted to grant [City/Town/Village administration] the ability to endorse a community solar subscription program for residential and small commercial customers within the [City/Town/Village]’s limits. The key terms of the offer, for which the [City/Town/Village] grants MC Squared and associated[[1]](#footnote-1) Approved Vendors the right to claim the [City/Town/Village]’s endorsement, include:

* The subscriber is guaranteed to save/retain a minimum of 10% of the community solar credit;
* A customer may terminate at any time upon 60 days’ notice;
* There are no early termination fees; and
* MC Squared will handle invoicing and customer care on behalf of the project.

The endorsed subscription offer may be for any community solar project within the [Commonwealth Edison, Ameren Illinois] service territory that is participating within the IPA Illinois Shines Program where MC Squared is providing subscriber acquisition, subscriber management/customer care, and invoicing services to the system.

This letter does not obligate the [City/Town/Village] to undertake any additional actions on behalf of MC Squared with regard to the endorsed subscription offer, including but not limited to an opt-out municipal aggregation pursuant to Section 1-92 of the Illinois Power Agency Act. It is the exclusive responsibility of MC Squared and the associated Approved Vendors to remain in compliance with the requirements of the IPA’s Illinois Shines Program.

The [City/Town/Village] may revoke its endorsement at any time. In such event, MC Squared and associated Approved Vendors shall promptly take steps to remove any marketing materials claiming the Village’s endorsement.

Please let us know if you need additional information in support of your request.

Sincerely,

[Signatory]

Attachment: Meeting Minutes

1. The Village of [City/Town/Village] of \_\_\_\_\_\_\_\_\_\_\_\_\_ understands that MC Squared has entered into contractual arrangements with Approved Vendors to obtain, manage, and invoice subscribers, but that MC Squared does not own or operate any of the facilities. [↑](#footnote-ref-1)