



Illinois Environmental Protection Agency

~ Office of Energy

Energy Efficiency and Conservation Block Grant Program



~ Adena Rivas
Energy Projects Coordinator



Illinois Environmental Protection Agency



U.S. DEPARTMENT OF
ENERGY



Illinois Environmental Protection Agency

Office of Energy Energy Efficiency and Conservation Block Grant (EECBG) Checklist

- ▶ Grant awards ranging from \$25,000 to \$150,000
- ▶ The grant program seeks to invest USDOE Infrastructure Investment and Jobs Act (IIJA) funds in energy planning.
- ▶ Municipalities and counties eligible for direct formula funding through the USDOE EECBG Program or on the [final list of formula grant funding allocations](#) are **not eligible** for funding through this state program.





ENERGY PLANNING



REDUCE TOTAL
ENERGY USE



IMPROVE ENERGY
EFFICIENCY



REDUCE FOSSIL
FUEL EMISSIONS

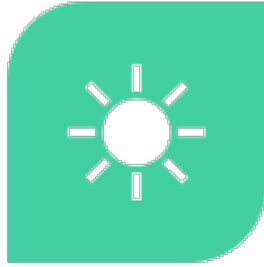


BUILD CLEAN &
EQUITABLE ENERGY
ECONOMY

EECBG
non-Formula State
Grants



ENERGY PLANNING



REDUCE TOTAL
ENERGY USE



IMPROVE ENERGY
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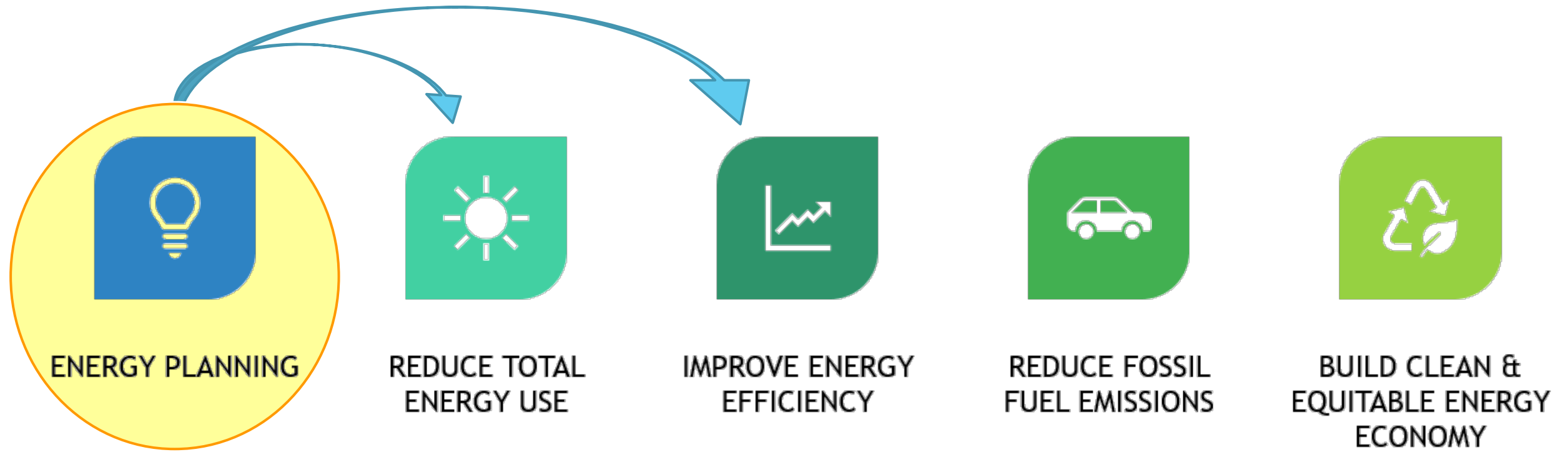


REDUCE FOSSIL
FUEL EMISSIONS

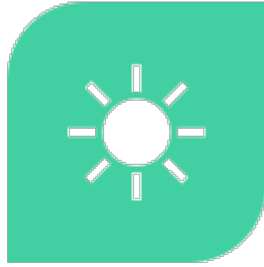


BUILD CLEAN &
EQUITABLE ENERGY
ECONOMY

EECBG
non-Formula State
Grants



**EECBG
non-Formula State
Grants**



REDUCE TOTAL ENERGY USE



IMPROVE ENERGY EFFICIENCY



REDUCE FOSSIL FUEL EMISSIONS



BUILD CLEAN & EQUITABLE ENERGY ECONOMY

EECBG
non-Formula State
Grants



2nd or 3rd Rnd. awardees are eligible for 4th Rnd.

ENERGY PLANNING

A strategic energy or climate action plan is a long-term roadmap to focus and guide efforts and actions toward a defined energy vision. Plans catalog existing energy consumption, sources, and users; articulate goals; develops strategies and actions to meet the goals; and identify resources needed to ensure effective completion of these strategies.



General Grant Process

Notice of Funding Opportunity (NOFO)



Grant Applications Evaluated and Scored



Notice of State Award (NOSA)



Intergovernmental Agreement (IGAs)



Press Release



Anticipated Date	Illinois EPA Action or Award Deadline
April 19, 2024	Release NOFO & Pre-Recorded Technical Assistance Information Session
June 17, 2024	Close the Application Period
July 2024	Send a Notice of State Award (NOSA) to selected applicants
September 2024	Provide fully executed Grant Agreement to grant recipients
June 2026	Grantee must complete projects
July 2026	Grantee must submit Final Reimbursement Request

Notice of Funding Opportunity

(NOFO)

General Table Summary Page

- Awarding Agency
- Agency Contact
- Award Range
- Application Date Range
- Match Required (%)

State of Illinois Uniform Notice of Funding Opportunity (NOFO) Summary Information

Awarding Agency Name	Environmental Protection
Agency Contact	Adena Rivas (Adena.Rivas@Illinois.gov)
Announcement Type	Initial
Type of Assistance Instrument	Grant
Funding Opportunity Number	24-3183-03
Funding Opportunity Title	Energy Efficiency Conservation Block Grant
CSFA Number	532-30-3183
CSFA Popular Name	EECBG
Anticipated Number of Awards	20
Estimated Total Program Funding	\$500,000
Award Range	\$25000 - \$150000
Source of Funding	Federal
Cost Sharing Method	N/A

Notice of Funding Opportunity

(NOFO) *Continued*



U.S. DEPARTMENT OF
ENERGY

Illinois Environmental Protection Agency Notice of Funding Opportunity (NOFO)

EECBG Program

24-3183-02

A. Program Description

Program Background Information and Objectives: Awards for the Energy Efficiency and Conservation Block Grant ("EECBG") Program under this NOFO will be funded, in whole or in part, with funds appropriated by the Infrastructure Investment and Jobs Act (IIJA Public Law 117-58, November 15, 2021), also known as the Bipartisan Infrastructure Law (BIL). The EECBG program, administered by the Illinois EPA Office of Energy and funded by the U.S. Department of Energy (USDOE), assists eligible units of local governments in implementing strategies to:

- Reduce fossil fuel emissions in a manner that is environmentally sustainable and, to the maximum extent practicable, maximizes benefits for local and regional communities;
- Reduce the total energy use of the eligible entities;
- Improve energy efficiency in the transportation sector, the building sector and other appropriate sectors (42 U.S.C. 17152(b)); and
- Build a clean and equitable energy economy that prioritizes disadvantaged communities and promotes equity and inclusion in workforce opportunities and deployment activities, consistent with the [Justice40 Initiative](#).

These stated purposes describe the overall intent of the Illinois EECBG Program. Each entity receiving EECBG Program funds is required to use the funds cost-effectively for maximum benefit to the population of that entity and to yield sustained long-term impacts on energy use, emission reduction, and equitable workforce and community investment opportunities. The Illinois EPA Office of Energy encourages entities to develop new and innovative approaches within the framework of the outlined program requirements.

Notice of Funding Opportunity

(NOFO) *Continued*



U.S. DEPARTMENT OF
ENERGY

U.S. DOE EECBG Project Blueprint:

Illinois Environmental Protection Agency Notice of Funding Opportunity (NOFO)
EECBG Program **24-3183-02**

A. Program Description

Program Background Information and Objectives: Awards for the Energy Efficiency and Conservation Block Grant ("EECBG") Program under this NOFO will be funded, in whole or in part, with funds appropriated by the Infrastructure Investment and Jobs Act (IIJA Public Law 117-58, November 15, 2021), also known as the Bipartisan Infrastructure Law (BIL). The EECBG program, administered by the Illinois EPA Office of Energy and funded by the U.S. Department of Energy (USDOE), assists eligible units of local governments in implementing strategies to:

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• Energy Planning

Notice of Funding Opportunity

(NOFO) *Continued*

Funding Information



- Funding Source = Federal
- Eligible Costs

Notice of Funding Opportunity

(NOFO) *Continued*

Eligibility Information



State of Illinois
Grant Accountability and
Transparency Act

Notice of Funding Opportunity

(NOFO) *Continued*

Eligibility Information

- Applicant Eligibility Checklist including any GATA requirements
- Detailed Cost Share or Match requirements
- Indirect Rate eligibility
- Additional requirements such as NEPA, BABA, etc.

An applicant eligibility checklist is provided below. **If the answer to any of the following questions is no, the proposed application will not be considered for funding.**

Applicant Criteria	Yes	No
Is the project located in Illinois?		
Is it to be administered by a municipality or county government?		
Does unit of local government meet eligibility requirements as outlined in Section A: Program Description "Local Government Eligibility"?		
Is the applicant ineligible for direct USDOE EECBG formula funding?		
Can the applicant provide up-front costs for the project with the understanding that reimbursement for eligible project costs will occur no more frequently than monthly?		
Can the project(s) be completed by June 2026?		
Additional GATA Criteria	Yes	No
Can the applicant meet all the following pre-qualifications requirements through the Grant Accountability and Transparency Act ("GATA") Grantee Portal, www.grants.illinois.gov at the time of award?		
Does the applicant have a valid UEI number?		
Does applicant have a current SAM.gov account?		
Can the applicant prove it is not on the Federal Excluded Parties List?		
Is the applicant in good standing with the Office of the Illinois Secretary of State?		
Can the applicant prove it is not on the Illinois Stop Payment List?		
Can the applicant prove it is not on the Department of Healthcare and Family Services Provider Sanctions List?		
Applicant either: (a) has a current Internal Controls Questionnaire (ICQ); OR (b) is willing to complete an ICQ before Illinois EPA issues a Notice of State Award (NOSA) resulting from this NOFO?		
Does the applicant meet all eligibility requirements outlined in Section C?		

Grant Accountability and Transparency Act (GATA)

What is GATA in Illinois?

The Grant Accountability and Transparency Act (GATA), became law as Public Act 98-0706 effective July 16, 2014. The purpose was to establish uniform administrative requirements, cost principles and audit requirements for state and federal awards.

Because grants are a significant funding mechanism for Illinois, distributing roughly \$15.8 Billion in grants in FY21, GATA is a foundational element promoting performance transparency and financial integrity of taxpayer dollars.



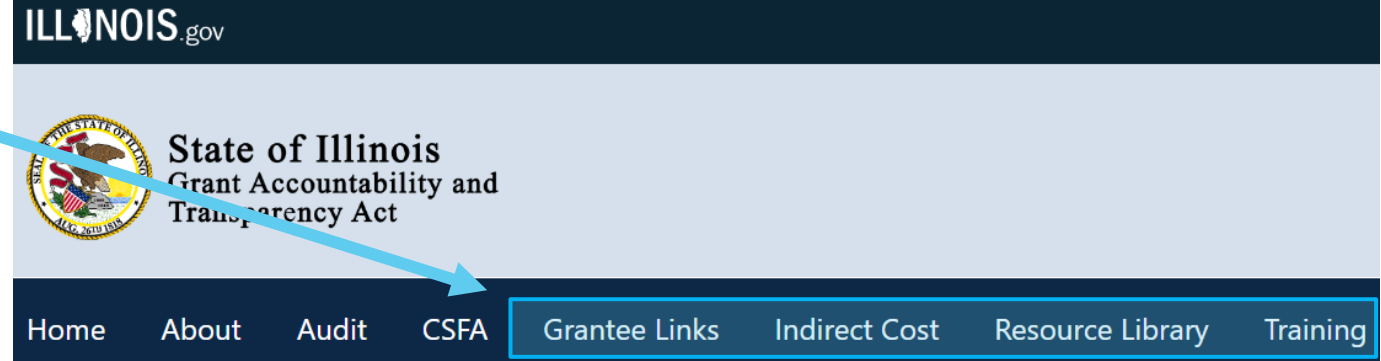
GATA Resources

<https://gata.illinois.gov/>

<https://grants.illinois.gov/portal>

To subscribe to all Illinois funding opportunities, send an email to:

subscribe-omb-gata-grants@lists.illinois.gov



GATA Resources

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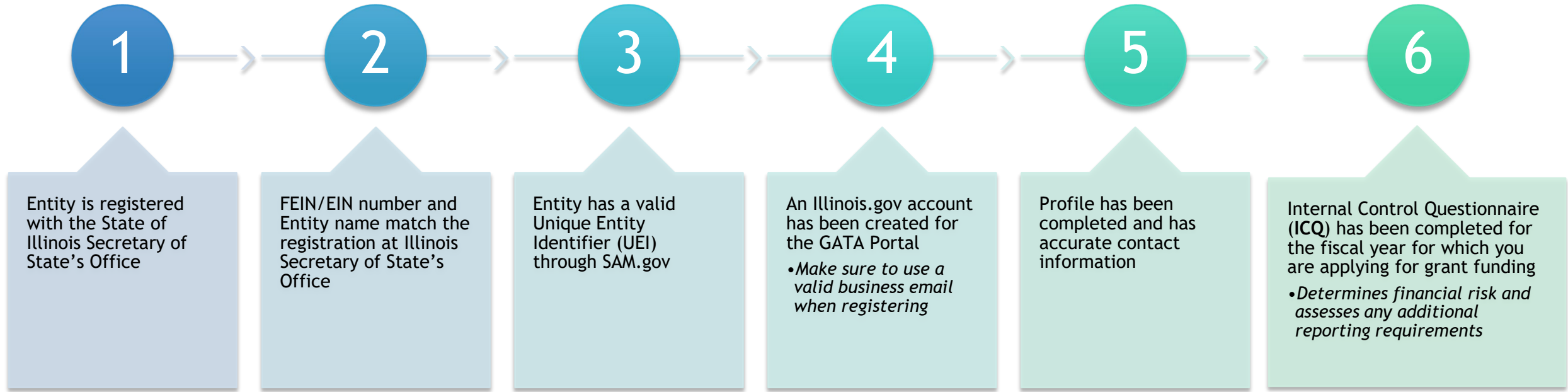
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ILLINOIS.gov



State of Illinois
Grant Accountability and
Transparency Act

[Home](#) [About](#) [Audit](#) [CSFA](#) [Grantee Links](#) [Indirect Cost](#) [Resource Library](#) [Training](#)



GATA Pre-qualification Requirements

Notice of Funding Opportunity

(NOFO) *Continued*

Application and Submission Information

- Method and dates to submit
- Documents required for a complete application package



Notice of Funding Opportunity

(NOFO) *Continued*

Application and Submission Information

→ Narrative Project Plan



a.) A description of the applicant, the project, and eligible project activities, including:

- i. Applicant name;
- ii. Applicant organization governance/type (e.g., municipality or county);
- iii. Applicant address;
- iv. Applicant county (and county in which project is located, if different);
- v. Scope of applicant organization's geographical reach (e.g. municipalities and counties served);
- vi. Identification of environmental justice areas of concern within the project area served;
- vii. Physical addresses of property assets that may benefit from the proposed project;
- viii. Applicant energy planning and/or energy efficiency and renewable energy projects to date;
- ix. Electricity service providers for population served;
- x. Estimated energy burden for population served;
- xi. Average electricity rate (\$/kWh) for population served for the previous 12 months; and
- xii. Historical review of past and/or current published energy plan;
- xiii. Narrative justification for the newly proposed project/energy plan;
- xiv. Outreach and communication strategy for stakeholder engagement, resident education and outreach, community needs assessments, and public information sharing; and
- xv. Additional information about strategy for meeting timeline and key milestones and overall project implementation.

b.) A project/energy plan implementation timeline with key milestones should be determined to the best of the applicant's ability and include the following relative to the proposed energy planning activities.

- i. Proposed date of team set-up (including request for proposal/service information for contract services or sub-contractors to aid in developing plan);
- ii. Dates for identifying key stakeholders and implementing engagement strategies;
- iii. Dates for initiating and completing data collection and baseline establishment;
- iv. Dates for initial draft of energy vision, goals, and strategies and corresponding opportunities for stakeholder engagement; and
- v. Dates for additional drafts, adoption, and publication of the energy plan.

c.) A project budget that itemizes any/all service and contractual costs, as well as identifies eligible and ineligible costs separately. The application budget line item for contractor services may be based on an estimate received during the open NOFO period. However, budgets cannot be adjusted (increased) if the awarded contractor cannot complete the project within the estimate value provided in the application budget.



State of Illinois UNIFORM GRANT BUDGET TEMPLATE

State Agency:

Organization Name: Notice of Funding Opportunity (NOFO) Number:

Data Universal Number System (DUNS)/Unique Entity Identifier (UEI) Number:

Catalog of State Financial Assistance (CSFA) Number: CSFA Short Description:

Section A: State of Illinois Funds Fiscal Year:

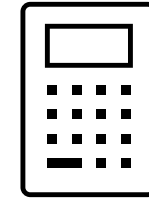
REVENUES			Total Revenue
State of Illinois Grant Requested		\$	
Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200		Total Expenditures
1. Personnel (Salary and Wages)	200.430	\$	12,500.00
2. Fringe Benefits	200.431	\$	
3. Travel	200.474	\$	
4. Equipment	200.439	\$	
5. Supplies	200.94	\$	
6. Contractual Services and Subawards	200.318 & 200.92	\$	3,500.00
7. Consultant (Professional Service)	200.459	\$	125,000.00
8. Construction		\$	
9. Occupancy (Rent and Utilities)	200.465	\$	
10. Research and Development (R&D)	200.87	\$	
11. Telecommunications		\$	
12. Training and Education	200.472	\$	
13. Direct Administrative Costs	200.413 (c)	\$	
14. Miscellaneous Costs		\$	
15. A. Grant Exclusive Line Item(s)		\$	
15. B. Grant Exclusive Line Item(s)			
16. Total Direct Costs (add lines 1-15)	200.413	\$	141,000.00
17. Total Indirect Costs	200.414	\$	9,000.00
Rate %: <input type="text" value="10"/>			
Base: <input type="text" value="MTDC"/>			
18. Total Costs State Grant Funds (Lines 16 and 17) MUST EQUAL REVENUE TOTALS ABOVE		\$	150,000.00

Instructions found at end of document.

Modified Total Direct Cost

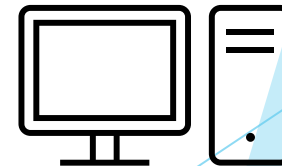
PDF =

“Modified Total Direct Cost (MTDC) Calculation Worksheet – Manual Version”



Excel =

“Modified Total Direct Cost (MTDC) Calculation Worksheet – Automated Version”



Modified Total Direct Cost (MTDC)

MTDC is the base to which indirect cost rates are applied.

- Federal Uniform Guidance (2 CFR 200) requires MTDC as the distribution base when the de minimis rate is elected.
- **Eligible Organizations:** Non-federal entities which have never held a negotiated rate are eligible to elect the de minimis rate of 10% of modified total direct costs (MTDC).

Included in MTDC Calculation	Excluded from MTDC Calculation
<ul style="list-style-type: none">• Direct salaries and wages	<ul style="list-style-type: none">• Equipment
<ul style="list-style-type: none">• Applicable fringe benefits	<ul style="list-style-type: none">• Capital expenditures
<ul style="list-style-type: none">• Materials and supplies	<ul style="list-style-type: none">• Tuition remission
<ul style="list-style-type: none">• Travel	<ul style="list-style-type: none">• Rental Costs
<ul style="list-style-type: none">• Services: Contractual, Consultant, & Construction <i>Up to \$25,000 of each subaward regardless of the period of performance</i>	<ul style="list-style-type: none">• Scholarships and Fellowships
	<ul style="list-style-type: none">• Charges for patient care
	<ul style="list-style-type: none">• Portion of each subaward more than• \$25,000
	<ul style="list-style-type: none">• Other costs items that may “distort” the equitable distribution of indirect costs

MTDC Calculation Examples

<u>Program A</u>	<u>Budget</u>
Salaries & Wages	\$100,000
Fringe Benefits	\$50,000
Travel	\$10,000
Materials & Supplies	\$20,000
Subaward (1)	\$100,000
Equipment	\$10,000
Total Direct Costs	\$290,000
Subaward (1) = Less (Subaward over \$25,000)	(\$75,000)
Less Equipment	(\$10,000)
Total Excluded Costs	(\$85,000)
MTDC (Direct – Excluded) Base	\$205,000
10% de minimis rate of MTDC	\$20,500

<u>Program B</u>	<u>Budget</u>
Supplies	\$8,000
Subaward (1)	\$6,000
Subaward (2)	\$50,000
Subaward (3)	\$75,000
Total Direct Costs	\$139,000
Subaward (2) = Less (Subaward over \$25,000)	(\$25,000)
Subaward (3) = Less (Subaward over \$25,000)	(\$50,000)
Total Excluded Costs	(\$75,000)
MTDC (Direct – Excluded) Base	\$64,000
10% de minimis rate of MTDC	\$6,400

Worksheet Calculation

Use the columns below to calculate MTDC based on associated program/project costs.

Program Categories	Budget
1. Personnel (Salary and Wages)	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Equipment	\$
5. Supplies	\$
6. Contractual Services and Subawards	
a.	\$
b.	\$
c.	\$
d.	\$
7. Consultant Professional Services	
a.	\$
b.	\$
c.	\$
d.	\$
8. Construction Services	
a.	\$
b.	\$
c.	\$
d.	\$
9. Occupancy (Rent and Utilities)	\$
10. Research and Development (R&D)	\$
11. Telecommunications	\$
12. Training and Education	\$
13. Direct Administrative Costs	\$
14. Miscellaneous Costs	\$
15. Grant Exclusive Line Items	\$
TOTAL DIRECT COSTS (ADD UP 1 thru 15)	\$
Less each subaward over \$25,000 or Exclusions	
Ex: subaward for \$100,000 ← \$75,000 excluded cost	a.
Ex: subaward for \$15,000 ← no excluded cost	b.
Ex: subaward for \$26,000 ← \$1,000 excluded cost	c.
Ex: equipment cost = \$15,000 ← \$15,000 total excluded cost	d.
	e.
TOTAL EXCLUDED COSTS (ADD UP a. thru e.)	\$
MTDC Base	\$
Subtract Direct Cost from Excluded Costs	
10% de minimis rate of MTDC	\$
MTDC Base x 0.1 = 10% MTDC	

Worksheet Calculation

Use the columns below to calculate MTDC based on associated program/project costs.

Program Categories	Budget
1. Personnel (Salary and Wages)	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Equipment	\$
5. Supplies	\$
6. Contractual Services and Subawards	
a.	\$
b.	\$
c.	\$
d.	\$
7. Consultant Professional Services	
a.	\$
b.	\$
c.	\$
d.	\$
8. Construction Services	
a.	\$
b.	\$
c.	\$
d.	\$
9. Occupancy (Rent and Utilities)	\$
10. Research and Development (R&D)	\$
11. Telecommunications	\$
12. Training and Education	\$
13. Direct Administrative Costs	\$
14. Miscellaneous Costs	\$
15. Grant Exclusive Line Items	\$
TOTAL DIRECT COSTS (ADD UP 1 thru 15)	\$



Less each subaward over \$25,000 or Exclusions	a.
Ex: subaward for \$100,000 ← \$75,000 excluded cost	b.
Ex: subaward for \$15,000 ← no excluded cost	c.
Ex: subaward for \$26,000 ← \$1,000 excluded cost	d.
Ex: equipment cost = \$15,000 ← \$15,000 total excluded cost	e.
TOTAL EXCLUDED COSTS (ADD UP a. thru e.)	

MTDC Base	\$
Subtract Direct Cost from Excluded Costs	

10% de minimis rate of MTDC	\$
MTDC Base x 0.1 = 10% MTDC	

Worksheet Calculation

Use the columns below to calculate MTDC based on associated program/project costs.

Program Categories	Budget
1. Personnel (Salary and Wages)	\$ 12,500.00
2. Fringe Benefits	\$
3. Travel	\$
4. Equipment	\$
5. Supplies	\$ 3,500.00
6. Contractual Services and Subawards	
a. A&B Electric Service	\$ 75,000.00
b. TJ Horn Glass & Tile	\$ 26,000.00
c. Sustainable Solutions	\$ 24,000.00
d.	\$
7. Consultant Professional Services	
a.	\$
b.	\$
c.	\$
d.	\$
8. Construction Services	
a.	\$
b.	\$
c.	\$
d.	\$
9. Occupancy (Rent and Utilities)	\$
10. Research and Development (R&D)	\$
11. Telecommunications	\$
12. Training and Education	\$
13. Direct Administrative Costs	\$
14. Miscellaneous Costs	\$
15. Grant Exclusive Line Items	\$
TOTAL DIRECT COSTS (ADD UP 1 thru 15)	\$ 141,000.00

Less each subaward over \$25,000 or Exclusions	a. (50,000.00)
Ex: subaward for \$100,000 ← \$75,000 excluded cost	b. (\$1,000.00)
Ex: subaward for \$15,000 ← no excluded cost	c.
Ex: subaward for \$26,000 ← \$1,000 excluded cost	d.
Ex: equipment cost = \$15,000 ← \$15,000 total excluded cost	e.
TOTAL EXCLUDED COSTS (ADD UP a. thru e.)	(\$51,000.00)

MTDC Base	\$ 90,000.00
Subtract Direct Cost from Excluded Costs	

10% de minimis rate of MTDC	\$ 9,000
MTDC Base x 0.1 = 10% MTDC	

\$150,000.00

Use the worksheet below to determine program/project MTDC.

Information should only be entered in the purple colored cells.

Each subaward should be added as a separate line item below.

	Budget Category	Budget Costs
1	Personnel (Salary & Wage)	
2	Fringe Benefits	
3	Travel	
4	Equipment	
5	Supplies	
6	Contractual Services & Subawards	
7	Consultant Professional Services	
8	Construction Services	
9	Occupancy (Rent & Utilities)	
10	Research & Development	
11	Telecommunications	
12	Training & Education	
13	Direct Administrative Costs	
14	Miscellaneous Costs	
15	Grant Exclusive Items	
	Total Direct Costs (add 1-15)	\$ -

	Subawards Name	Total Subaward Amount	Calculated Exclusion
1			\$ -
2			\$ -
3			\$ -
4			\$ -
5			\$ -
6			\$ -
7			\$ -
8			\$ -
9			\$ -
10			\$ -
	Equipment		\$ -
	Capital Expenditures		\$ -
	Rental Costs		\$ -
	Tuition Remission		\$ -
	Scholarships & Fellowships		\$ -
	Charges for Patient Care		\$ -
	Total Excluded Costs		\$ -

Total Direct Costs	\$ -
Total Exclusions	\$ -
MTDC Base	\$ -
ICR Calculation (insert %)	\$ -

Total allowed Indirect Costs based on MTDC Base	\$ -
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Total Costs (Direct & Indirect)	\$ -
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Use the worksheet below to determine program/project MTDC.

Information should only be entered in the purple colored cells.

Each subaward should be added as a separate line item below.

	Budget Category	Budget Costs
1	Personnel (Salary & Wage)	\$ 12,500.00
2	Fringe Benefits	
3	Travel	
4	Equipment	
5	Supplies	\$ 3,500.00
6	Contractual Services & Subawards	\$ 125,000.00
7	Consultant Professional Services	
8	Construction Services	
9	Occupancy (Rent & Utilities)	
10	Research & Development	
11	Telecommunications	
12	Training & Education	
13	Direct Administrative Costs	
14	Miscellaneous Costs	
15	Grant Exclusive Items	
	Total Direct Costs (add 1-15)	\$ 141,000.00

	Subawards Name	Total Subaward Amount	Calculated Exclusion
1	A&B Electric Service	\$ 75,000.00	\$ (50,000.00)
2	TJ Horn Glass & Tile	\$ 26,000.00	\$ (1,000.00)
3	Sustainable Solutions	\$ 24,000.00	\$ -
4			\$ -
5			\$ -
6			\$ -
7			\$ -
8			\$ -
9			\$ -
10			\$ -
	Equipment		\$ -
	Capital Expenditures		\$ -
	Rental Costs		\$ -
	Tuition Remission		\$ -
	Scholarships & Fellowships		\$ -
	Charges for Patient Care		\$ -
	Total Excluded Costs		\$ (51,000.00)

Total Direct Costs	\$	141,000.00
Total Exclusions	\$	(51,000.00)
MTDC Base	\$	90,000.00
ICR Calculation (insert %)	10%	\$ 9,000.00

Total allowed Indirect Costs based on MTDC Base	\$	9,000.00
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Total Costs (Direct & Indirect)	\$	150,000.00
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State of Illinois UNIFORM GRANT BUDGET TEMPLATE

State Agency: Illinois Environmental Protection Agency (IEPA)

Organization Name: Example

Notice of Funding Opportunity (NOFO) Number: 24-3183-03

Data Universal Number System (DUNS)/Unique Entity Identifier (UEI) Number: XXXXX

Catalog of State Financial Assistance (CSFA) Number: XXX-xx-XXXX

CSFA Short Description: Energy Efficiency & Conservation Block Grant Program

Section A: State of Illinois Funds

Fiscal Year: FY 2024

REVENUES			Total Revenue
State of Illinois Grant Requested		\$	
Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200		Total Expenditures
1. Personnel (Salary and Wages)	200.430	\$	12,500.00
2. Fringe Benefits	200.431	\$	
3. Travel	200.474	\$	
4. Equipment	200.439	\$	
5. Supplies	200.94	\$	
6. Contractual Services and Subawards	200.318 & 200.92	\$	3,500.00
7. Consultant (Professional Service)	200.459	\$	125,000.00
8. Construction		\$	
9. Occupancy (Rent and Utilities)	200.465	\$	
10. Research and Development (R&D)	200.87	\$	
11. Telecommunications		\$	
12. Training and Education	200.472	\$	
13. Direct Administrative Costs	200.413 (c)	\$	
14. Miscellaneous Costs		\$	
15. A. Grant Exclusive Line Item(s)		\$	
15. B. Grant Exclusive Line Item(s)			
16. Total Direct Costs (add lines 1-15)	200.413	\$	141,000.00
17. Total Indirect Costs	200.414	\$	9,000.00
Rate %: <input type="text" value="10"/>			
Base: <input type="text" value="MTDC"/>			
18. Total Costs State Grant Funds (Lines 16 and 17) MUST EQUAL REVENUE TOTALS ABOVE		\$	150,000.00

Instructions found at end of document.

Notice of Funding Opportunity

(NOFO) *Continued*



Application Review

- Scoring and selection process
- Appeals process
- Award timeline information

Criteria and Scoring

- ▶ All applications are reviewed for completeness, technical merit, and adherence to the grant criteria described in the NOFO.
- ▶ Applications that have been found to be complete undergo a merit-based review performed in compliance with GATA and 2 CFR 200 Uniform Requirements.



Criteria and Scoring

▶ Complete Application

▶ Environmental Justice Area of Concern

▶ Energy Burden

▶ Energy/Electric Service

▶ Partnerships



Must Haves and Quick Tips

- ❑ Carefully read the Notice of Funding Opportunity
- ❑ Prepare your application early
 - ❑ Utilize the [USDOE Blueprint](#) resource to help identify key activities
- ❑ Be sure to include all the information and documents requested for a complete grant application
- ❑ Pay attention to the deadline





Complete Applications consists of:

- ❑ [GATA Uniform Application for State Grant Assistance](#)
- ❑ Narrative Project Plan
(refer to section *D. Application and Submission Information*) of NOFO
- ❑ [Uniform Budget Template](#)
- ❑ [National Environmental Policy Act \(NEPA\) Compliance Checklist](#)
- ❑ [Disclosure of Conflicts of Interest](#)
- ❑ [Programmatic Risk Assessment Form](#)

Oops, I Forgot...

- ❑ ...to follow the narrative format.
- ❑ ...to include a basic timeline within the narrative that identifies key milestones.
- ❑ ...to include a budget breakdown within the narrative that explains expenses.
- ❑ ...to get 2 signatures on Budget Template (page 4).
- ❑ ...to fill out page 5 (FFATA) of the Budget Template because my municipality or county is the sub-recipient asking for more than \$30,000.
- ❑ ...to attach or include all required documents into submitted application email.
- ❑ ...to hit “send” before 5:00 pm.





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