

ARTICLE 2-VI BOARDS AND COMMISSIONS

DIVISION 2-VI-1 GENERALLY

DIVISION 2-VI-2 ADMINISTRATIVE BOARDS AND COMMISSIONS

DIVISION 2-VI-3 ADVISORY BOARDS

DIVISION 2-VI-4 CULTURAL AND HISTORICAL HERITAGE BOARDS

DIVISION 2-VI-5 TECHNICAL BOARDS AND COMMISSIONS

Cross reference— Organizational development department, § 2-284; municipal airport advisory board, § 5-16 et seq.; airport zoning board, § 5-44; airport zoning board of appeals, § 5-47 et seq.; electrical commission created, § 12-39; permanent housing code committee, § 12-111 et seq.; commission on human relations, § 22-16 et seq.; library board of directors, § 24-2; planning commission, § 34-16 et seq.; preservation commission, § 37-21 et seq.

HISTORY

Corrected by Ord. [O22-002 Clarified changes made to Article 2-VI in 2021](#). on 1/25/2022

DIVISION 2-VI-1 GENERALLY

Sec 2-411 Establishment Of Advisory Boards And Commissions

Sec 2-412 Composition Of Advisory Boards And Commissions

Sec 2-413 Meetings

Sec 2-414 Policies And Procedures

Sec 2-415 Established Advisory Boards And Commissions

HISTORY

Amended by Ord. [O22-002 clarified cumulative changes to this section](#) on 1/25/2022

Sec 2-411 Establishment Of Advisory Boards And Commissions

- (a) In the exercise of the home rule authority conferred by the Illinois Constitution, the city council may from time-to-time by resolution or by ordinance create such advisory boards and commissions as it deems necessary or convenient to advise and assist the mayor and the city council in the performance of their duties.
- (b) Advisory boards and commissions established by the authority of the city council shall possess only those powers and functions expressly set forth in the resolution or ordinance establishing them, those powers and functions expressly set forth elsewhere in this code, and those powers and functions which must be necessarily inferred therefrom.
- (c) The provisions of this Division 2-VI-1 shall apply to all advisory boards and commissions established by resolution or ordinance of the city council except as specifically set forth herein. To the extent that the provisions of a resolution or ordinance establishing or providing for the operations of an advisory board or commission conflict with the provisions of this Division, those provisions are expressly repealed.
- (d) Advisory boards and commissions constitute public bodies as the term is defined in the Open Meetings Act.
- (e) The provisions of this division do not apply public bodies established by law, by an intergovernmental agreement, or which have a corporate existence distinct from the city. The provisions of this division do not apply to not-for-profit corporations to which the mayor or city council, as the case may be, appoints members.

HISTORY

Adopted by Ord. [O21-029](#) on 6/22/2021

Sec 2-412 Composition Of Advisory Boards And Commissions

- (a) Appointments of Members. The mayor shall, with the advice and consent of the city council appoint the members of each advisory commission. When a vacancy occurs with fewer than ninety (90) days prior to the conclusion of a member's term the mayor may appoint any qualified person to complete the term without the approval of the city council. All members of advisory boards or commissions, including those for whom the city council has authorized a per diem, shall be regarded as volunteers at-will. Appointment to an advisory board or commission shall not confer any property rights, employment contract, or other contractual rights with respect to membership thereto.
- (b) Number of Members. Unless otherwise provided by ordinance, each advisory board or commission shall consist of nine (9) members.
- (c) Terms of Membership. Unless otherwise provided by ordinance, each member of an advisory board or commission shall serve a fixed term of three (3) years and until the appointment of his successor. Unless otherwise provided, a member of an advisory board or commission may serve as many terms as he may be appointed to. The terms of the membership of an advisory board or commission shall be staggered so that, as nearly as possible, the terms of one-third (1/3) of its members expire each year.
- (d) Qualifications of Members. All members of an advisory board or commission must be residents of the city, owners or employees of business within the city, board members or employees of a not-for-profit corporation located within the city, or otherwise demonstrate an affinity with the city. The city council may for specific advisory boards or commissions require additional qualifications for membership including, but not limited to, status as an elector or resident of the city or a specific portion thereof and professional or educational expertise, certification, or licensure.
- (e) Vacancies. A vacancy shall occur on an advisory board or commission whenever a member submits a written letter of resignation to the mayor, dies or becomes permanently unable to perform his duties, fails to meet a qualification for membership, or is removed.
- (f) City Staff Liaisons. The mayor shall from time-to-time designate a member of the administrative service to serve as a liaison to each advisory board or commission to assist it in the performance of its duties. Unless otherwise provided, the staff liaison shall not be a member of an advisory board or commission.
- (g) Advisory Board or Commission Leadership. Unless otherwise provided, the mayor shall annually designate one member of each advisory board or commission to serve as its chairperson who shall preside at each of its meetings and assist with the preparation of meeting agendas. Unless otherwise provided, each advisory board or commission shall select from its membership a vice-chairperson to perform the duties of the chairperson in his absence and a secretary to record the minutes of its meetings. Advisory boards or commissions which administer or disburse any public funds shall select from its membership a treasurer with the approval of the city staff liaison. Upon appointment or selection, the chairperson, vice-chairperson, secretary, and treasurer of each advisory board or commission shall participate in a training session and orientation with the mayor's office.

HISTORY

Adopted by Ord. [O21-029](#) on 6/22/2021

Sec 2-413 Meetings

- (a) General. All meetings of all advisory boards and commissions shall be public meetings noticed and conducted in accordance with the Open Meeting Act.

- (b) Quorum. For the purpose of conducting business, a quorum shall be a majority of the members appointed to an advisory board or commission, excluding vacancies.
- (c) Agenda Required. The secretary of each advisory board or commission, with reasonable assistance of the city staff liaison, is responsible for the preparation and posting of the final agenda that conforms to the requirements of the Open Meetings Act. An advisory board or commission shall not take final action on any matter not set forth on a meeting agenda. Each agenda shall include the following items:
 - (1) Call to order and roll call;
 - (2) Approval of the minutes of the previous meeting;
 - (3) Public comment;
 - (4) Items on which the board or commission will take action upon; and
 - (5) Adjournment.
- (d) Meeting Schedule and Frequency. Each advisory board or commission shall determine and provide public notice of the schedule of its regular meetings at the beginning of each calendar year and shall state the regular dates, times, and places of such meetings. An advisory board or commission shall meet at least quarterly, but no more frequently than is reasonably required for the board or commission to conduct its business.
- (e) Public Comment. Each advisory board or commission shall permit public comment at each of its meetings in accordance with the rules adopted and recorded by the city council for public comments at its meetings, provided that the subject matter of public comment before an advisory board or commission shall be further limited to matters within the scope of its duties.
- (f) Attendance by Means Other than Physical Presence.
 - (1) If a quorum of Commission members is physically present at the location of a duly-noticed meeting as required by the Open Meetings Act, the quorum may allow members physically absent to participate in the meeting via audio or video conference, provided the member is prevented from physically attending the meeting due to either: (A) a personal health issue or disability; or (B) the health or disability of an immediate family or household member; or (C) a family or other emergency.
 - (2) If a member wishes to attend the board or commission meeting by means other than a physical presence, the member should notify the City staff liaison member at least 24 hours in advance of the meeting, unless such notice is impractical.
 - (3) If a member attends a meeting by audio or video conference, it shall be reflected in the meeting minutes.
- (g) Meetings without the Physical Presence of a Quorum. An advisory board or commission shall not meet without the physical presence of a quorum unless the meeting satisfies all of the requirements of the Open Meetings Act and the mayor determines that the meeting of the advisory board or commission is in the best interest of the city and necessary to accomplish an essential governmental function.

HISTORY

Adopted by Ord. [O21-029](#) on 6/22/2021

Sec 2-414 Policies And Procedures

- (a) Attendance at meetings. All members shall make a diligent, good faith effort to attend all meetings of their board or commission. If a member is absent from three (3) successive regular

meetings without notification, such member shall be deemed to have forfeited his membership. If a member is absent for fifty percent (50%) or more of meetings in a six (6) month period, the secretary of the advisory board or commission shall notify the mayor's office.

- (b) **Bylaws and Rules.** An advisory board or commission may adopt its own bylaws and rules as it deems necessary or convenient to conduct its business, as long as they do not conflict with any provision of law or this code.
- (c) **Code of Conduct.** Each member of an advisory board or commission shall be subject to and abide by the requirements of chapter 15 of this code, titled the "City of Aurora Ethics Ordinance." Prior to submitting a nomination to an advisory board or commission to the city council for its advice and consent, the mayor shall require the nominee to complete a statement that the nominee will adhere to the tenants of a code of conduct that substantially conforms to the following:
By accepting an appointment to an advisory board or commission, the appointee agrees to abide by the following code of conduct:
 - (1) Act in the best interest of the residents of the city;
 - (2) Comply with all applicable statutes, ordinances, bylaws and rules applicable to the advisory board or commission;
 - (3) Disclose conflicts or any potential conflicts; abstain if necessary;
 - (4) Respect the chairperson and the chairperson's role in maintaining order;
 - (5) Treat other members of the board or commission and the public with courtesy and respect; and
 - (6) Have a teamwork attitude and problem-solving mentality.
- (d) **Duty to Cooperate.** All members of advisory boards and commissions and the boards and commissions collectively, shall cooperate with all members of their own and other boards, commissions and committees; city departments, agencies, and employees; local groups, residents and members of the public; and governmental agencies.
- (e) **Financial Policies.** All advisory boards and commissions, and the members thereof, which are entrusted with the management of public funds or funds raised from outside sources shall exercise that responsibility appropriately and in compliance with the city's financial policies as the city treasurer may from time-to-time establish. All funds raised and or utilized must be used for a public purpose related to the advisory board or commission's primary function or mission. In the case of advisory boards or commissions established to support or enhance the efforts of community organizations and to which the city council appropriates funds for such purposes, said board or commissions shall contribute a portion of those funds to promote and support events that are related to its mission or purpose, but that are not hosted or planned by the advisory board or commission.
- (f) **Removal of Members.** A member of any advisory board or commission may be removed in the same manner as provided by law for the removal of appointed officers of the city, as otherwise provided by law, or by resolution of the city council.
- (g) **Social Media.** An advisory board or commission which maintains any presence on social media shall abide by the social media policies applicable to city departments and employees. The content of social media accounts created by or for the use of an advisory boards and commissions shall remain confined to the business of the advisory board or commission and shall not be used for the expression of personal opinions or opinions outside of the scope of the responsibilities of the advisory board or commission. Members shall refrain from posting anything personal in nature on official social media pages. The city staff liaison shall at all times have

access to all social media accounts created by or for the use of an advisory board or commission.

- (h) Student Membership and Volunteers. In order to encourage civic responsibility and to provide for hands-on learning experiences, the city council may authorize the appointment of students to serve as members or representatives on advisory boards and commissions. Unless otherwise provided by ordinance, a student member or representative of an advisory board or commission must be a junior or senior in high school and a resident of the city, provided that the mayor and city council may waive this requirement in the absence of otherwise qualified applicants. A student appointed as a member of an advisory board or commission shall have full voting rights, a student appointed as a representative to an advisory board or commission shall not vote nor be counted for the purposes of determining quorum.

HISTORY

Adopted by Ord. [O21-029](#) on 6/22/2021

Sec 2-415 Established Advisory Boards And Commissions

- (a) Administrative Boards and Commissions. Terms commence July 1, unless otherwise provided.

Block Grant Working Committee
Civilian Review Board
Civil Service Commission
Ethics Commission
Fox Walk Overlay District Design Review Committee
Human Relations Commission
Planning and Zoning Commission
Public Arts Commission
Preservation Commission

- (b) Advisory Boards. Terms commence January 1, unless otherwise provided.

Advisory Commission for Disabilities
Airport Advisory Board
Assault Weapons Advisory Commission
Bicycle, Pedestrian, and Transit Advisory Board
Economic Development Commission
Education Commission
Neighborhood Council
Sustainable Aurora
Tree Board
Veterans' Advisory Council
Youth Council

- (c) Cultural and Historical Heritage Boards. Terms commence October 1, unless otherwise provided.

African American Advisory Board
Grand Army of the Republic Memorial Commission
Hispanic Heritage Board
Indian American Community Outreach Advisory Board

- (d) Technical Boards and Commissions (established by model ordinance or code adopted by the city). Terms commence April 1, unless otherwise provided.

Building Code Board of Appeals
Electrical Commission
Fire Code Board of Appeals
Permanent Building and Fire Code Committee
Permanent Housing Code Committee

HISTORY

Adopted by Ord. [O21-029](#) on 6/22/2021

DIVISION 2-VI-2 ADMINISTRATIVE BOARDS AND COMMISSIONS

[Sec 2-416 Repealed And Reserved](#)

[Sec 2-417 Repealed And Reserved](#)

[Sec 2-418 Repealed And Reserved](#)

[Sec 2-419 Repealed And Reserved](#)

[Sec 2-420 Block Grant Working Committee](#)

[Sec 2-421 Repealed And Reserved](#)

[Sec 2-422 Repealed And Reserved](#)

[Sec 2-423 Repealed And Reserved](#)

[Sec 2-424 Repealed And Reserved](#)

[Sec 2-425 Civilian Review Board](#)

[Sec 2-426 - 2-429 Reserved](#)

[Sec 2-430 Civil Service Commission](#)

[Sec 2-431 - 2-434 Reserved](#)

[Sec 2-435 Ethics Commission](#)

[Sec 2-436 Repealed And Reserved](#)

[Sec 2-437 Repealed And Reserved](#)

[Sec 2-438 Repealed And Reserved](#)

[Sec 2-439 Repealed And Reserved](#)

[Sec 2-440 Fox Walk Overlay District Design Review Committee](#)

[Sec 2-441 Repealed And Reserved](#)

[Sec 2-442 Repealed And Reserved](#)

[Sec 2-443 Repealed And Reserved](#)

[Sec 2-444 Repealed And Reserved](#)

[Sec 2-445 Human Relations Commission](#)

[Sec 2-446 - 2-449 Reserved](#)

[Sec 2-450 Planning And Zoning Commission](#)

[Sec 2-451 - 2-454 Reserved](#)

[Sec 2-455 Public Arts Commission](#)

[Sec 2-456 Repealed And Reserved](#)

[Sec 2-457 Repealed And Reserved](#)

[Sec 2-458 Repealed And Reserved](#)

[Sec 2-459 Repealed And Reserved](#)

[Sec 2-460 Preservation Commission](#)

Sec 2-416 Repealed And Reserved

HISTORY

Repealed by Ord. [O21-039](#) on 7/27/2021

Sec 2-417 Repealed And Reserved

(Code 1969, §§ 2-312—2-314; Ord. No. O88-151, § 1, 12-27-88; Ord. No. O97-14, § 1, 3-11-97)

HISTORY

Repealed by Ord. [O21-039](#) on 7/27/2021

Sec 2-418 Repealed And Reserved

(Code 1969, § 2-320)

HISTORY

Repealed by Ord. [O21-039](#) on 7/27/2021

Sec 2-419 Repealed And Reserved

(Code 1969, § 2-317; Ord. No. 86-5611, § 1, 12-30-86; Ord. No. O88-71, Exh. A, 6-21-88; Ord. No. O99-96, § 3, 11-9-99)

HISTORY

Repealed by Ord. [O21-039](#) on 7/27/2021

Sec 2-420 Block Grant Working Committee

- (a) Creation and Purpose. The block grant working committee is hereby created to provide citizen participation in the identification of housing and community development needs.
- (b) Duties. The committee shall assess the City's needs, goals and strategies regarding housing and community development; to help identify potential partners and sources of funding; and to review grant applications; and make recommendations to City Council on how funds for public services, public infrastructure improvements in low-income neighborhoods should best be utilized and awarded.
- (c) Membership. The committee shall be made up of up to thirteen (13) members. When possible, one member shall be appointed from each ward throughout the City, plus three members at-large.
- (d) Chair. Each year, members shall vote to appoint the Chair of the Committee.

(Code 1969, §§ 2-316, 2-318)

HISTORY

Amended by Ord. [O21-039](#) on 7/27/2021

Sec 2-421 Repealed And Reserved

(Code 1969, § 2-319)

HISTORY

Repealed by Ord. [O21-039](#) on 7/27/2021

Sec 2-422 Repealed And Reserved

(Code 1969, § 2-321)

HISTORY

Repealed by Ord. [O21-039](#) on 7/27/2021

Sec 2-423 Repealed And Reserved

(Code 1969, § 2-322)

HISTORY

Repealed by Ord. [O21-039](#) on 7/27/2021

Sec 2-424 Repealed And Reserved

(Code 1969, § 2-323)

HISTORY

Repealed by Ord. [O21-039](#) on 7/27/2021

Sec 2-425 Civilian Review Board

(a) Creation and Purpose. A civilian review board is hereby created to:

- (1) Review, evaluate, and make recommendations concerning the police department's activities and efforts in promoting and achieving equity with respect to racial, gender, and cultural diversity in officer recruitment and training;
- (2) Review, evaluate and make recommendations concerning the department's overall relationship with the public;
- (3) Add an outside perspective to the evaluation of civilian complaints;
- (4) Review and evaluate the administration and consistency in the imposition of discipline within the department with respect to civilian complaints;
- (5) Provide a timely, fair, and objective review of civilian complaints, the manner which they are investigated and a recommendation to the chief as to proposed discipline prior to imposition; and
- (6) Provide a systematic means to achieve continuous improvement in the interactions between the public and police.

(b) Definitions. As used in this division, the following terms are defined as follows:

- (1) "Board" means the civilian review board created under this section;
- (2) "Chief" means the chief of police;
- (3) "Civilian complaint" shall mean a formal complaint submitted to any officer or employee of the city by a member of the public regarding any member of the department or any complaint received by the board in accordance with sec. 2-822(a);
- (4) "Crime of dishonesty" means any offense defined as a felony by federal or state law or an offense that involves dishonesty or false statements. As used in this article, a crime of dishonesty does not include the mere possession of cannabis or a controlled substance or related paraphernalia, or the unlawful purchase or possession of alcohol or tobacco by a person under the age of 21.
- (5) "Department" means the police department;
- (6) "Disciplinary Act" means the Uniform Peace Officers' Disciplinary Act, 50 ILCS 725/1 et. seq.

- (7) "Ethics ordinance" means chapter 15 of this code;
- (8) "Forcible felony" means an offense defined by section 2-8 of the Criminal Code of 2012, 720 ILCS 5/2-8, and includes any felony offense which involves the use or threat of physical force or violence against any individual;
- (9) "Formal complaint" means a verified complaint that complies with the requirements of section 3.9(b) of the Disciplinary Act;
- (10) "Formal investigation" shall have the same meaning as defined by the Disciplinary Act;
- (11) "Informal inquiry" shall have the same meaning as defined by the Disciplinary Act;
- (12) "Open Meetings Act" means the Open Meetings Act, 5 ILCS 120/ et. seq.

(c) General Duties

- (1) In conjunction with city staff, to compile statistics concerning department interactions with the public;
- (2) To provide periodic written reports and recommendations to the city council, the department, and the public regarding matters within the board's scope of authority;
- (3) To provide written recommendations to the department as to changes in policies, practices, and procedures aimed at developing a stronger relationship between the department and the public;
- (4) To provide written recommendations as to methods of recruiting underrepresented persons to become members of the department;
- (5) To conduct its duties in accordance with all provisions of applicable law and ordinance, including but not limited to the Open Meetings Act, and the ethics ordinance; and
- (6) To develop rules and procedures necessary to carry the forgoing duties into execution. Upon approval, the board secretary shall forward a copy of the board's rules and procedures to the mayor who shall then refer them to the city council, or any committee thereof, for presentation as an informational item.

(d) Duties With Respect To Complaints. The board shall:

- (1) Receive complaints from members of the public as to allegations of misconduct by members of the department and shall refer the same to the department for review;
- (2) Receive information as to disposition of civilian complaints that did not result in the commencement of a formal investigation received by the board;
- (3) Review the written findings and recommendations of formal investigations arising from civilian complaints for the purpose of determining whether the investigation was complete, thorough, objective, and fair, based on the following factors:
 - a. The thoroughness with which each allegation has been investigated;
 - b. The extent to which witnesses or persons known to have information, knowledge, or evidence pertaining to the allegation(s) were contacted or interviewed;
 - c. The extent to which appropriate interviews were conducted with the complainant, witnesses, involved officers or employees, and any other persons having knowledge relating to the allegations;
 - d. The process of seeking, collecting, and maintaining evidence pertaining to the investigation; and

- e. The appropriateness of any recommended sanctions;
- (4) Prior to the imposition of any discipline resulting from a formal investigation of a civilian complaint, prepare a written report to the chief as to the board's findings and recommendations as to discipline;
- (5) Receive a timely report from the chief as to the ultimate disposition of the formal investigation, including the discipline imposed and whether the disciplined member of the department has sought review of the decision as may be provided in a collective bargaining agreement;
- (6) Conduct its deliberations in closed session as allowed by the Open Meetings Act; and
- (7) In the exercise of its duties under this section:
 - a. Review the written report of the department's informal inquiry or formal investigation of the civilian complaint;
 - b. Review any documentary evidence in the possession of the department of the incident that is the subject matter of the civilian complaint, including but not limited to incident reports, interview transcripts, and audio and video evidence; and
 - c. Review all formal recommendations made to the chief by department personnel or bodies with respect to discipline to be imposed as a result of a civilian complaint prior to the making of its recommendation.

(e) Composition

- (1) The board shall consist of nine (9) members appointed by the mayor with the advice and consent of the city council.
- (2) At its first meeting following the commencement of the terms of board members in July, the board shall elect from its membership a chairperson and such other officers as it deems necessary who shall serve a term of one (1) year. The chairperson shall preside at all meetings of the boards.
- (3) In making appointments under this section, the mayor shall give due consideration to candidates who reflect the diversity of the community, whether through their race, ethnicity, age, gender, sex, education, socio-economic status, professional experience, or other relevant traits.
- (4) In making appointments under this section, the mayor shall make reasonable efforts to ensure an appropriate geographic representation of the entire city. At least two (2), but no more than four (4) members of the board shall be appointed from each of the following areas:
 - a. That portion of the city located in Kane County west of the Fox River;
 - b. That portion of the city located in Kane County east of the Fox River or in Kendall County; and
 - c. That portion of the city located in DuPage County or in Will County.

(f) Qualifications And Training

- (1) Prior to taking office, every person appointed to the board shall meet the qualifications and complete the training herein required. All applicants and members shall attest, and will be subject to a background check to verify, that they satisfy the qualifications for office.

(2) Qualifications for office.

- a. All members of the board, at the time of their appointment and during their service, shall be qualified electors of the city;
- b. No person shall serve more than two full terms as a member of the board;
- c. No person presently serving as an elected officer or employee of the city shall serve on the board;
- d. No person presently employed as a peace officer shall serve on the board;
- e. No attorney actively engaged in the practice of criminal law or in the prosecution or defense of litigation brought pursuant to 42 USC 1983 and involving governmental entities shall serve on the board;
- f. No person convicted of a forcible felony shall serve on the board;
- g. No person convicted of a crime of dishonesty shall serve on the board within the last ten (10) years shall serve on the board;
- h. No person who has failed to complete the training required by paragraph (c) of this section shall serve on the board;
- i. No person who is ineligible by federal or state law or rule to have access to law enforcement data required for use by the board shall serve on the board.

(3) Required training.

- a. All persons appointed to the board shall, prior to taking office, complete a training curriculum consisting of the following:
 - 1. An overview of the organization and operation of the department;
 - 2. A “ride-along” with a police officer to acquaint the member with the geography of the city and the real-world application of departmental policies;
 - 3. An overview of departmental policies regarding the use of force by police officers, including authorized compliance and de-escalation techniques and the circumstances where their use is appropriate;
 - 4. An overview of the equipment and weapons carried police officers and their purpose and methods of use, which may include practical training in the operation and use of firearms;
 - 5. An overview of laws governing the interaction between peace officers and members of the public;
 - 6. An overview of this ordinance and the ethics ordinance; and
 - 7. Completion of the Open Meetings Act training required by law.
- b. The board shall adopt rules requiring continuing training for its members at such intervals it deems appropriate.

- (4) Upon appointment and qualification, which shall include the completion of the training set forth in paragraph (c)(1) above, the appointee shall take the oath of office required by the constitution of the state and commence his or her membership on the board.

- (1) The mayor shall assign an employee of the city who is not a member of the department to serve as secretary to the board.
- (2) The secretary shall make a permanent record of all the acts and doings of the board and keep the same in the secretary's custody and control.
- (3) The secretary shall keep the minutes of all proceedings of the board which shall reflect the vote of each member upon each question, or if absent or failing to vote, indicating such fact. The secretary shall in a similar fashion maintain records of board meetings and other official actions. A copy of every recommendation or determination of the board shall be maintained by the secretary and shall constitute a public record on the same terms of any other record created pursuant to a formal investigation.

(h) Additional Administrative Support

- (1) The chief and the corporation counsel shall provide such support to the board as it may require, including the designation of an official liaison to the board who shall attend its meetings whenever the board is conducting a review of a civilian complaint and at other times when the circumstances so require. The liaison designated by the corporation counsel shall draft the board's written findings and recommendations at the conclusion of its review of the disposition of a civilian complaint.
- (2) The department shall make available to the board all materials and records as it may reasonably require in the performance of its duties. The department shall redact information regarding the identity of complainants, witnesses, and involved officers as well as any other information that could compromise a criminal investigation.
- (3) The public information officers in the mayor's office and the department shall provide such support as the board may require in performing its duties under this article.
- (4) The information technology division shall provide such support as the board may require in performing its duties under this article.
- (5) The city council shall appropriate funds sufficient to provide the administrative support contemplated by this section and sec. 2-825 as well as for the board to perform the duties set forth in this article.

(i) Dissemination Of Information

(1) Public Information.

a. General information. The board, in consultation with the public information officers of the mayor's office and the department and the information technology division, shall cause the creation of a page on the city's official website describing the board, its duties, membership, and the complaint review process. The page shall also provide the following information:

1. Who may file a complaint;
2. When a complaint should be filed;
3. How a complaint is to be filed;
4. What the complainant can expect in connection with the processing of a complaint; and
5. The manner and the extent to which the complainant will be advised as to the results of the investigation of the citizen's complaint.

b. Requests for information by the media or the public regarding complaints or

investigations. The board shall direct any media requests regarding complainants or on-going investigations to the department's public information officer. The department's public information officer, in consultation with the corporation counsel, will respond to public information requests as permitted by city and department policy and any applicable laws or regulations on behalf of the board.

- c. Public education. The board will be responsible for addressing and educating members of the public about the board's mission, responsibilities, and operations, including how a person can file a complaint against a member of the department. In addition, the board shall have the responsibility to work with the public information officer from the department and the public information officers from the mayor's office to engage in programs and opportunities to engage the public about the police department and the board.

(2) Non-public information.

- a. Members shall refrain from making any comments outside of the board meetings regarding any complaint or investigation.
- b. No member shall communicate nor otherwise divulge any non-public information obtained by virtue of membership on the board, including, but not limited to information disclosed in properly closed sessions of the board or in the materials reviewed by the board related to civilian complaints. A person who knowingly violates the provisions of this paragraph is, in addition to any other penalties provided by law, guilty of a misdemeanor I offense and, shall, in addition to the imposition of any fine, forfeit membership on the board.

(j) Active Investigations By Law Enforcement Or Prosecutorial Entities; Litigation

- (1) Upon the written request of the chief, the corporation counsel, or of any law enforcement or prosecuting authority, the board shall suspend any action with respect to a civilian complaint whenever the action could compromise an ongoing criminal investigation or an investigation into an officer-involved shooting.
- (2) Upon the written request of the corporation counsel, the board shall suspend any action with respect to a civilian complaint, when in the opinion of the corporation counsel, the incident which gave rise to the complaint has resulted in, or is reasonably likely to result in, litigation against the city, its officers, or employees.

HISTORY

Adopted by Ord. [O20-091 initial creation of Civilian Review Board](#) on 11/24/2020

Amended by Ord. [O21-039](#) on 7/27/2021

Sec 2-426 - 2-429 Reserved

Sec 2-430 Civil Service Commission

See Chapter 13.5.

HISTORY

Adopted by Ord. [O21-039](#) on 7/27/2021

Sec 2-431 - 2-434 Reserved

Sec 2-435 Ethics Commission

See Chapter 15, Sec 15-220 and 15-221.

HISTORY

Adopted by Ord. [O21-039](#) on 7/27/2021

Sec 2-436 Repealed And Reserved

(Code 1969, § 2-331)

HISTORY

Repealed by Ord. [O22-002](#) on 1/25/2022

Sec 2-437 Repealed And Reserved

(Code 1969, §§ 2-333—2-336; Ord. No. O16-045, § 1, 7-12-16)

HISTORY

Repealed by Ord. [O22-002](#) on 1/25/2022

Sec 2-438 Repealed And Reserved

(Code 1969, § 2-337)

HISTORY

Repealed by Ord. [O22-002](#) on 1/25/2022

Sec 2-439 Repealed And Reserved

(Code 1969, § 2-338)

HISTORY

Repealed by Ord. [O22-002](#) on 1/25/2022

Sec 2-440 Fox Walk Overlay District Design Review Committee

(a) Creation and Purpose. The Foxwalk Design Review Committee is hereby established to guide the revitalization of downtown Aurora by providing a flexible framework that melds private and public sector efforts under a unifying design concept, respecting Aurora's significant architectural history, ensuring that new development projects meet the highest design, imagination, and execution, and recognize that the Fox River is the downtown's greatest asset by guiding development of the FoxWalk public walkway per the approved Master Plan.

(b) Duties.

- (1) Promote and guide redevelopment of the downtown while protecting its character as a historic center city; and
- (2) Reviews changes to building exteriors and sites in the district using the FoxWalk Overlay District Design Guidelines; and
- (3) Promote, encourage and guide the development and use of the Riverwalk, while maximizing awareness of the Fox River's potential as the city's greatest natural asset, and
- (4) Advance implementation of the Revised FoxWalk/Riverwalk Master Plan, Aurora Riverfront Vision Plan, and Downtown Master Plan; and
- (5) Establish a pedestrian friendly, commercially-viable destination district; and
- (6) Honoring Aurora's architectural history while encouraging innovative and imaginative

redevelopment projects; and

- (7) Collaborate among developers, citizen volunteers, elected officials, Aurora Downtown, and staff to guide restoration projects and new developments that reflect the highest standards of design and execution.

(c) Membership.

- (1) The design review committee shall be comprised of: The zoning and planning director and/or designee of the city as an ex officio member; and nine (9) other members.
- (2) The general members shall at all times include one (1) representative from each of the following five (5) entities: Aurora Downtown, Aurora Public Art Commission, Bicycle, Pedestrian and Transit Advisory Board, Fox Valley Park District Historic Preservation, and four (4) members to be appointed by the mayor subject to the approval of city council.
- (3) All general members appointed shall be residents of the city or shall be owners of property within the FoxWalk Overlay District, or executive or managerial employees of businesses in the Foxwalk Overlay District.
- (4) City elected officials shall not be appointed as members of the commission during their time in office.
- (5) With the exception of the ex officio member, City staff shall not be appointed as members of the commission during their time of employment with the city.

- (d) Executive Secretary, Ex Officio Member. The zoning and planning director and/or designee shall be considered an ex officio member with non-voting authority on all issues, and shall be the executive secretary of the design review committee. The executive secretary shall record and maintain the minutes of all meetings of the design review committee, and keep the same in his or her custody and control. The zoning and planning director and staff shall provide support to the design review committee as needed.

HISTORY

Adopted by Ord. [O21-039](#) on 7/27/2021

Sec 2-441 Repealed And Reserved

Sec 2-442 Repealed And Reserved

Sec 2-443 Repealed And Reserved

Sec 2-444 Repealed And Reserved

Sec 2-445 Human Relations Commission

See Chapter 22, Article II

HISTORY

Adopted by Ord. [O21-039](#) on 7/27/2021

Sec 2-446 - 2-449 Reserved

Sec 2-450 Planning And Zoning Commission

See Chapter 34, Article II.

Sec 2-451 - 2-454 Reserved

Sec 2-455 Public Arts Commission

(a) Creation and Purpose: The Public Arts Commission is hereby created to encourage creativity, cultural expression, diversity, and inspiration through promoting public art throughout the City.

(b) Definitions:

- (1) *Outdoor Art and Outdoor Art Installation.* Any work of art including, but not limited to directly-painted murals, mosaics, 2d artwork on removable substrates, 3d sculpture, temporary installation, and other materials designed with the intent as art that is visible by members of the general public without entering a building or privately-owned outdoor space.
- (2) *Publicly-funded.* Funded in part by City or displayed on City-owned property. City staff hours and administrative costs are not considered City funding for the purposes of this ordinance.
- (3) *Privately-initiated.* Installed on a privately-owned structure or property with the permission of the property owner using private funding.

(c) Duties.

- (1) Make professional recommendations to the Executive Director and City Council regarding publicly-funded outdoor art installations throughout the City.
- (2) Make professional recommendations on site selection, materials, artist selection process, artistic merit, and cultural appropriateness of proposed public art works.
- (3) Provide suggestions and feedback regarding the budget and maintenance for proposed public art works.
- (4) Assist the Executive Director in liaising with the private sector to promote engagement and seek financial support for the public art program.
- (5) Consider the following factors in making recommendations:
 - a. Development of master plan inclusive of best practices for artistic and design standards.
 - b. Preservation, enhancement, embellishment, and commemoration of the historic, cultural, developmental and architectural characteristics of the City, its people and neighborhoods.
 - c. Affirmation of pride and strength in the identity of the City and its neighborhoods.
 - d. Commitment to Diversity, Equity, Accessibility, and Inclusion.
 - e. Ensure the provision of artistic opportunities to local artists within the Public Art Master Plan.

(d) Executive Director. The mayor shall appoint an executive director of the commission, who shall be salaried and provided with office space. The executive director shall provide staff support to the public art commission. The executive director shall:

- (1) Maintain a city-wide inventory for potential sites for art projects and a directory of potential

artists and art works.

- (2) Provide assistance to the Public Art Commission in the development of site-specific community profiles.
- (3) Establish and maintain contact with artists, contractors, and other relevant persons, in the development and installation of art works.
- (4) Within the budget for the purchase of each specific public art work, establish a provision for the purchase, to cover all expenses associated with the artist selection process, contract negotiations, fabrication of the art work, transportation, insurance, installation, commission for the artist, and any other such expenses required or reasonably foreseen.
- (5) Negotiate contracts with the artists.
- (6) Authorize payments for the purchase of art works, exhibitions, and other expenditures required to fulfill the purposes and objectives of this division.
- (7) Serve as a liaison with other relevant City departments, including but not limited to: Economic Development, Public Works, Zoning, Urban Planning, and Downtown Maintenance.
- (8) Oversee a permanent exhibition space centrally located and available to the public pursuant to paragraph (b) of this section.
- (9) Oversee collaboration and liaison between artists, property owners, relevant City departments, and other stakeholders project architects, and panels in the development and installation of authorized art projects.
- (10) Document fabrication and installation of art works.
- (11) Maintain files on each commissioned artist with maintenance and repair information, maquettes and drawings, photographs, press clippings, and other relevant items.
- (12) Coordinate the preparation of publicity materials on the program, artists, works in progress and other related information.
- (13) Coordinate opportunities for community members to provide suggestions and feedback to ensure that the Public Art program serves the community.
- (14) Provide guidance for private entities seeking to install a public art work, regarding best practices and current city regulations.

(e) Guidelines for Privately-funded outdoor art.

- (1) Property owner is responsible for the maintenance of mural.
- (2) Property owner shall have an anti-vandalism/graffiti plan in place when the outdoor art is installed. Said plan shall include measures to prevent and discourage vandalism or graffiti, and a remedy if it occurs. Said remedy shall take place within 48 hours of the occurrence.
- (3) Property owner shall be responsible for the preparation of the wall or surface for the outdoor art installation.
- (4) Property owner shall select materials and protective coatings that ensure longevity of the outdoor art installation.
- (5) Property owner is responsible for the content of the Artwork.
- (6) Property owner is responsible for maintaining the condition of the installation. If a community complaint is received, the condition will be reviewed by the Public Art Director

and members of the Public Art Commission, who will make recommendations to BZE.

- (7) Pre-approval is not required. Property owners are encouraged to contact the Public Art department regarding best practices and city guidelines.
- (8) Artwork appearing to discriminate against a protected class, or which appears to promote imminent lawless action and/or obscenity, the latter of which is defined by 720 ILCS 5/11-20, will not be permitted.
- (9) If a piece of privately-initiated outdoor art is deemed by the Director of Public Art, in consultation with the Public Art Commission, to contain obscenity or hate speech, the property owner will be cited. Fines for violations shall be set by City Council resolution.

(f) Membership: The Public Art Commission shall consist of nine (9) members. All members of the commission shall be appointed on the basis of demonstrated interest in and knowledge of the arts, community affairs and civic activities. Members must be able to speak to the cultural appropriateness and/or the artistic merit of public projects. Membership must be composed of at least five arts professionals (practitioners, designers, curators, and/or educators). Membership should include representation of Aurora's citizenry reflecting the city's broad cultural, ethnic, geographic, and economic diversity.

HISTORY

Adopted by Ord. [O21-039](#) on 7/27/2021

Sec 2-456 Repealed And Reserved

HISTORY

Repealed by Ord. [O21-056](#) on 10/26/2021

Sec 2-457 Repealed And Reserved

HISTORY

Repealed by Ord. [O21-056](#) on 10/26/2021

Sec 2-458 Repealed And Reserved

(Code 1969, § 2-363(a); Ord. No. O94-142, § 1, 12-20-94; Ord. No. O98-80, § 1, 9-8-98; Ord. No. O99-85, § 1, 10-12-99)

HISTORY

Repealed by Ord. [O21-056](#) on 10/26/2021

Sec 2-459 Repealed And Reserved

(Code 1969, § 2-363(a))

HISTORY

Repealed by Ord. [O21-056](#) on 10/26/2021

Sec 2-460 Preservation Commission

See Chapter 37, Article II.

HISTORY

Adopted by Ord. [O21-039](#) on 7/27/2021

Repealed by Ord. [O21-056](#) on 10/26/2021

Adopted by Ord. [O22-002](#) on 1/25/2022

DIVISION 2-VI-3 ADVISORY BOARDS

[Sec 2-461 - 2-464 Repealed And Reserved](#)
[Sec 2-465 Advisory Commission For Disabilities](#)
[Sec 2-466 - 2-469 Reserved](#)
[Sec 2-470 Airport Advisory Board](#)
[Sec 2-471 - 2-472 Reserved](#)
[Sec 2-473 - 2-479 Repealed And Reserved](#)
[Sec 2-480 Bicycle, Pedestrian, And Transit Advisory Board](#)
[Sec 2-481 - 2-489 Repealed And Reserved](#)
[Sec 2-490 Education Commission](#)
[Sec 2-491 - 2-498 Reserved](#)
[Sec 2-499 Innovation And Technology Advisory Commission](#)
[Sec 2-500 Sustainable Aurora](#)
[Sec 2-501 - 2-504 Repealed And Reserved](#)
[Sec 2-505 Tree Board](#)
[Sec 2-506 - 2-509 Repealed And Reserved](#)
[Sec 2-510 Veterans' Advisory Council](#)
[Sec 2-511 - 2-514 Repealed And Reserved](#)
[Sec 2-515 Youth Council](#)
[Sec 2-516 - 2-519 Reserved](#)

Sec 2-461 - 2-464 Repealed And Reserved

HISTORY

Repealed by Ord. [O21-056](#) on 10/26/2021

Sec 2-465 Advisory Commission For Disabilities

- (a) Creation and Purpose. There is hereby established an advisory commission on disabilities. The commission shall commit itself to ensuring that every city resident is afforded an equal opportunity to access and participate in city programs, services, facilities and communications. This commission is established in part to assist the city in fulfilling its obligations under the Americans With Disabilities Act (ADA), regulations promulgated in connection therewith and any other applicable law or ordinance concerning the rights of disabled persons.
- (b) Membership. The commission shall be comprised of nine (9) members. At least two (2) members shall have professional expertise in the various facets of the duties of the commission, by virtue of their training and/or employment. These areas of expertise may include, but are not necessarily limited to: the disabled, community development, architecture, transportation, communications, employment, the law environmental management and safety.
- (c) Duties.
- (1) Promote events, plans and/or policies as deemed necessary based on adopted goals and strategies of the ADA and regulations promulgated to carry out the ADA. The commission shall submit written recommendations concerning said policies and/or plans to the mayor and city council. Said plans and/or policies shall be consistent with previously adopted or proposed land use plans as well as other social or economic goals as directed by the city council where not inconsistent with the ADA or other applicable law.
 - (2) Receive and/or solicit "technical assistance" as provided in the ADA in understanding the responsibility of the city under the ADA where deemed necessary by the commission or the city council.

HISTORY

Amended by Ord. [O21-056 Amended former Sec 2-801 through Sec 2-813](#) on 10/26/2021

Sec 2-466 - 2-469 Reserved

Sec 2-470 Airport Advisory Board

See Chapter 5, Article II

HISTORY

Amended by Ord. [O21-056](#) on 10/26/2021

Sec 2-471 - 2-472 Reserved

HISTORY

Amended by Ord. [O21-056](#) on 10/26/2021

Sec 2-473 - 2-479 Repealed And Reserved

HISTORY

Repealed by Ord. [O21-056](#) on 10/26/2021

Sec 2-480 Bicycle, Pedestrian, And Transit Advisory Board

- (a) Creation and Purpose. The bicycle, pedestrian and transit advisory board is hereby established to analyze bicycle, pedestrian and transit related policies, issues and significant problems in a multi-disciplinary setting in order to develop viable and comprehensive solutions.
- (b) Membership. The board shall be comprised of seven (7) members.
- (c) Executive secretary, ex-officio member. The city planning and zoning director and/or designee shall be considered ex-officio member with non-voting authority on all issues, and shall be executive secretary of the bicycle, pedestrian and transit advisory board. The executive secretary shall make a permanent record of all the acts and doings of the bicycle, pedestrian and transit advisory board and keep the same in his/her custody and control. The planning and zoning director and staff shall provide support to the bicycle, pedestrian and transit advisory board as needed.
- (d) Duties. The Boards shall serve in an advisory capacity to the city and in connection wherewith shall:
 - (1) Support and advise the planning process, as well as guide and encourage the development of projects, programs and infrastructure.
 - (2) Increase the visibility of the issues among staff, elected officials, and the general public.
 - (3) Assist the city council and mayor's office in balancing community priorities and resources and implementing best practices.
 - (4) Research and assist in the application for funding opportunities that will enhance the bicycle, pedestrian, and transit opportunities within the community.

HISTORY

Amended by Ord. [O21-056 Amended previous DIV. 10, Sec 2-701 through 2-713](#), on 10/26/2021

Sec 2-481 - 2-489 Repealed And Reserved

HISTORY

Repealed by Ord. [O21-056](#) on 10/26/2021

Sec 2-490 Education Commission

- (a) Creation and Purpose. The education commission is hereby established to promote and encourage an effective educational system throughout the city through cooperation and collaboration.
- (b) Duties. The education commission will work together to identify opportunities within our city and its academic institutions and identify effective, efficient and innovative approaches which can be implemented throughout the city and its education system.
- (c) Membership. The commission shall consist of twenty (20) members who serve educational and workforce development throughout the city.

HISTORY

Adopted by Ord. [O21-056](#) on 10/26/2021

Sec 2-491 - 2-498 Reserved

HISTORY

Amended by Ord. [O21-056](#) on 10/26/2021

Amended by Ord. [O22-001 Added Sec 2-499](#) on 1/11/2022

Sec 2-499 Innovation And Technology Advisory Commission

- (a) Creation and Purpose. The Innovation and Technology Advisory Commission is hereby established to investigate, research and gather information in relation to significant emerging technologies that may benefit and/or have an impact on the city.
- (b) Membership.
 - (1) The commission shall consist of nine voting members and five ex-officio non-voting members. A maximum of two voting members may be city employees: one from the innovation department and one from the information and technology department.
 - (2) Members appointed should include a diverse panel of representatives with relevant expertise in different specialties including but not limited to:
 - a. Innovation & Technology
 - b. Advanced Manufacturing
 - c. Bioscience & Healthcare
 - d. Advanced Business Services
 - e. Aerospace & Defense
 - f. Film & Digital Media
 - g. Energy & Cleantech
 - h. Agribusiness & Food Processing
 - i. Transportation & Logistics
 - j. Wholesale & Retail
 - k. Finance & Insurance
 - l. Legal
 - m. Government
 - n. Other Services

- (3) Members cannot be associated with any entity doing business with or seeking to do business with the city. Members should disclose and consider recusing themselves from taking any position with relation to a form of technology which they have an association or relationship with a benefitting party.
- (4) The vice-chair of the commission shall be selected by the chairman.

(c) Duties. The commission shall:

- (1) Collect and assess the challenges, risks, benefits and detriments of emerging technological opportunities.
- (2) Gather well-informed, timely, diverse, and meaningful input from residents and other community stakeholders, and include in its reports and recommendations on such decisions, the disclose of the substance of the input and manner it was sought and obtained:
- (3) Provide city decision makers with well-informed advice on significant emerging technology decisions involving city uses of emerging technology, city regulation of new technology uses by private entities and by public-private partnerships, consistent with the core principle set forth above; and
- (4) Regularly engage community stakeholders to help form such advice.

HISTORY

Adopted by Ord. [O22-001](#) on 1/11/2022

Sec 2-500 Sustainable Aurora

- (a) Creation and Purpose. Sustainable Aurora is hereby created (The Mayor's Sustainable Aurora Advisory Board) is hereby established to anticipate and analyze sustainability and other environmental issues and policies in a multi-disciplinary setting in order to develop viable and comprehensive solutions.
- (b) Membership. Sustainable Aurora shall consist of seven members.
- (c) Duties. Sustainable Aurora shall:
 - (1) Make recommendations to the city council and the mayor's office for programs or actions designed to implement the recommendations contained in a city sustainability plan.
 - (2) Provide a forum for addressing public concerns related to sustainable and environmental policies and practices.
 - (3) Promote a local movement, partnering with motivated stakeholders, establishing implementation priorities, identifying financing opportunities, and engaging local residents.
 - (4) Provide input on sustainability policies and practices that reflect the values of the community.
 - (5) Assist the city council and the mayor's office in balancing community priorities and resources by advising them on sustainability issues.

HISTORY

Adopted by Ord. [O21-056 Replaces former Sec 2-601 through 2-614.](#) on 10/26/2021

Sec 2-501 - 2-504 Repealed And Reserved

HISTORY

Repealed by Ord. [O21-056](#) on 10/26/2021

Sec 2-505 Tree Board

See Chapter 47, Section 47-6

HISTORY

Amended by Ord. [O21-056](#) on 10/26/2021

Amended by Ord. [O22-002](#) on 1/25/2022

Sec 2-506 - 2-509 Repealed And Reserved

HISTORY

Repealed by Ord. [O21-056](#) on 10/26/2021

Sec 2-510 Veterans' Advisory Council

(a) Creation and Purpose. The Veterans' Advisory Council is hereby created to gather veterans from within the city to:

- (1) Help assess the challenges Veterans face.
- (2) Encourage dialogue among Veterans.
- (3) Propose solutions for Veterans.
- (4) Recognize the contributions of Veterans.
- (5) Establish partnerships for the benefit of all Veterans.

(b) Duties.

- (1) To aid in the planning, development and implementation of veteran-related special events, activities and programs in the city.
- (2) Aid in the solicitation of special events, activities, programs and/or funding related to veterans which may be available from time-to-time.
- (3) Serve as liaison between veterans, veterans' organizations, the mayor, the city council and the community-at-large.

(c) Membership. The Veterans' Advisory Council shall consist of thirteen (13) members. At least ten (10) members shall be Veterans who have been honorably discharged. Up to three (3) members may be immediate family members of a veteran, deceased or living who was honorably discharged. An effort shall be made for the council to be composed of representatives from among all branches of military service and all age, ethnic and gender groups. Insofar as possible, members shall be residents of the city. Individuals applying for appointment to the council shall provide proof of their applicable qualification, which may include a copy of a DD Form 214, 215, 256, NGB Form 22, discharge document or a US Department of Veterans Affairs photo ID card.

HISTORY

Adopted by Ord. [O21-056](#) on 10/26/2021

Sec 2-511 - 2-514 Repealed And Reserved

HISTORY

Repealed by Ord. [O21-056](#) on 10/26/2021

Sec 2-515 Youth Council

- (a) Creation and Purpose. The Youth Council is hereby created to provide opportunities and empower the city's youth to become young leaders and encourage involvement in their local government and community.
- (b) Duties. The youth council shall serve as a liaison between the Mayor, City Council and the youth of the community on issues affecting youth. Members shall be responsible for developing, executing, supporting and participating in activities that encourage civic and community engagement among city youth. The youth council shall make efforts to seek broad youth participation in city-wide events as well as build and promote programs that promote youth civic and community awareness and participation.
- (c) Membership. The youth council shall consist of seventeen (17) members as follows:
- (1) The following high schools shall each have two members appointed:
 - a. East Aurora
 - b. West Aurora
 - c. Metea Valley
 - d. Waubonsie Valley
 - (2) The following high schools shall each have one member appointed:
 - a. Oswego East
 - b. Batavia
 - c. Kaneland
 - d. Illinois Math and Science Academy
 - (3) One (1) appointment is designated as an at large seat, open to any student.
 - (4) Four (4) appointments are designated for local private high school students: Marmion, Aurora Christian School, Aurora Central Catholic, Rosary.

HISTORY

Adopted by Ord. [O21-056](#) on 10/26/2021

Sec 2-516 - 2-519 Reserved

DIVISION 2-VI-4 CULTURAL AND HISTORICAL HERITAGE BOARDS

[Sec 2-520 African American Heritage Advisory Board](#)

[Sec 2-521 - 2-524 Reserved](#)

[Sec 2-525 Grand Army Of The Republic Memorial Commission](#)

[Sec 2-526 - 2-529 Reserved](#)

[Sec 2-530 Hispanic Heritage Advisory Board](#)

[Sec 2-531 - 2-534 Reserved](#)

[Sec 2-535 Indian American Community Outreach Advisory Board](#)

[Sec 2-536 - 2-539 Reserved](#)

Sec 2-520 African American Heritage Advisory Board

- (a) Creation and Purpose. The African American Advisory Board is hereby created for encouraging the education and preservation of African/Black culture and history, the empowerment and

upliftment of the African/Black community through advocacy, education, and engagement, to serve as a bridge between the African American/Black community and all other communities within the City, and to encourage civil engagement within the African American/Black Community.

(b) Powers and Duties. The Board shall serve in an advisory capacity to the city and in connection therewith shall:

- (1) Organize or promote events recognizing African American Heritage Month.
- (2) Encourage the education, advocacy, and community involvement of the City's Black/African American youth.
- (3) Help promote a greater awareness and ongoing cross-cultural understanding.
- (4) To build higher levels of civic engagement between local government entities and the Black/African American Community.
- (5) To encourage or help provide opportunities for our current Black/African American residents and businesses.
- (6) To embrace the Black/African American community through Board's/City's cultural and Socio-economic outreach efforts.
- (7) Help raise funds and/or promote scholarship to financially assist Black/African American college-bound high school seniors.

(c) Membership. The African American Advisory Board shall consist of thirteen (13) members.

HISTORY

Adopted by Ord. [O21-041](#) on 8/10/2021

Sec 2-521 - 2-524 Reserved

Sec 2-525 Grand Army Of The Republic Memorial Commission

(a) Creation and Purpose. The Grand Army of the Republic (G.A.R.) Memorial Commission is hereby created to preserve, maintain and improve the Grand Army of the Republic Memorial Building and premises located in the city and to maintain the traditions of the former Grand Army of the Republic Organization and its members who served and defended the Union cause during the Civil War.

(b) Members. The Grand Army of the Republic Memorial Commission shall consist of not more than nine (9) members, all of whom either live in the city, work in the city, volunteer in the city, or are employed by a business that serves city residents. Of the nine (9) members, there shall be no more than twenty five percent (25) who are not residents of the city. Each veteran association shall have the option of recommending a representative to the mayor for membership on the commission but in no event shall membership of veteran associations exceed five (5) members on the commission.

(c) Meetings. A quorum shall consist of six (6) members. Transaction of business shall be made by a majority vote of those members in attendance while a quorum is present, except in the case where rules are being adopted, modified or rescinded, and then an affirmative vote of six (6) members shall be required.

(d) Functions. The Grand Army of the Republic Memorial Commission may:

- (1) Perform any and all functions which will foster the preservation and maintenance of the G.A.R. building and museum and the curatorial care of the contents therein.

- (2) Solicit and receive funds from federal, state and private sources for deposit in a separate account of the city to be referred to as the G.A.R. fund, which funds shall only be loaned or expended by the commission with approval of the city purchasing agent subject to all of the applicable city ordinances and the statutes. In the event the commission shall be dissolved, then any amounts remaining in the fund shall be applied by the city council to further the purposes of this division.
 - (3) Engage in mutual cooperation with other city departments and commissions or with any other group or association on matters affecting the improvement, curatorial care, maintenance or preservation of the premises and the contents therein.
 - (4) Make the premises open to the public and, so far as possible, to provide meeting space for the various veteran and historical groups or associations.
 - (5) Make recommendations and suggestions to the mayor and city council for that which is important for the proper preservation and maintenance of the premises.
- (e) Appointment of Operating Custodian. The mayor, with the advice and consent of the city council may also appoint a part-time custodian whose duties will include general maintenance of the premises. The custodian is entitled to the salary established by resolution. He is also entitled to hospitalization and insurance benefits. The operating custodian shall report to the mayor.

HISTORY

Adopted by Ord. [O21-041](#) on 8/10/2021

Sec 2-526 - 2-529 Reserved

Sec 2-530 Hispanic Heritage Advisory Board

- (a) Creation and Purpose. The Hispanic Heritage Board is hereby created to encourage the education and preservation of Hispanic culture and history, to serve as a bridge between the Hispanic community and all other communities within the City, and to encourage civil engagement within the Hispanic Community.
- (b) Duties. The Board shall serve in an advisory capacity to the city and in connection therewith shall:
 - (1) Organize or promote events recognizing Hispanic Heritage Month.
 - (2) Encourage the education, advocacy, and community involvement of the City's Hispanic youth.
 - (3) Help promote a greater awareness and ongoing cross-cultural understanding.
 - (4) To build higher levels of civic engagement between local government entities and the Hispanic Community.
 - (5) To encourage or help provide opportunities for our current Hispanic residents and businesses.
 - (6) To embrace the Hispanic American community through Board's/City's cultural and Socio-economic outreach efforts.
 - (7) Help raise funds and/or promote scholarship to financially assist Hispanic college-bound high school seniors.
- (c) Membership. The Hispanic Heritage Board shall consist of thirteen (13) members.

HISTORY

Adopted by Ord. [O21-041](#) on 8/10/2021

Sec 2-531 - 2-534 Reserved

Sec 2-535 Indian American Community Outreach Advisory Board

- (a) Creation and Purpose. The Indian American Heritage Board is hereby created to promote, encourage, educate and preserve Indian culture and history, to serve as a bridge between the Indian community and all other communities within the City, and to encourage civil engagement within the Indian American Community.
- (b) Duties. The Board shall serve in an advisory capacity to the city and in connection therewith shall:
- (1) Organize or promote Diwali events or other events/activities related to Indian American Heritage.
 - (2) Encourage the education, advocacy, and community involvement of the City's Indian American youth.
 - (3) Help promote a greater awareness and ongoing cross-cultural understanding through Arts and cultural events/activities.
 - (4) To build higher levels of civic engagement between local government entities and the Indian American Community.
 - (5) To encourage or help provide opportunities for our current Indian American residents and businesses in local and international economic development efforts.
 - (6) To embrace the Indian American community through Board's/City's cultural and Socio-economic outreach efforts (including welcoming exchange students, visiting dignitaries, cultural events, Public Awareness Civic Education, etc.).
 - (7) Help raise funds and/or promote scholarship to financially assist Asian-Indian American college-bound high school seniors who have demonstrated exemplary community service to further their education in a field of their choice through Swami Vivekananda Scholarship Fund.
- (c) Membership. The Indian American Advisory Board shall consist of thirteen (13) members.

HISTORY

Adopted by Ord. [O21-041](#) on 8/10/2021

Sec 2-536 - 2-539 Reserved

DIVISION 2-VI-5 TECHNICAL BOARDS AND COMMISSIONS

[Sec 2-540 Building Code Board Of Appeals](#)

[Sec 2-541 - 2-544 Reserved](#)

[Sec 2-545 Electrical Commission](#)

[Sec 2-546 - 2-549 Reserved](#)

[Sec 2-550 Fire Code Board Of Appeals](#)

[Sec 2-551 - 2-554 Repealed And Reserved](#)

[Sec 2-555 Permanent Building And Fire Code Committee](#)

[Sec 2-556 Repealed And Reserved](#)

[Sec 2-557 - 2-559 Reserved](#)

[Sec 2-560 Permanent Housing Code Committee](#)

[Sec 2-561 - 2-599 Reserved](#)

In the event a conflict regarding the composition of board membership of the technical boards contained herein and the provisions contained in the adopted sections of the model codes, the terms of this Code will control.

Editor's note— Ord. No. O18-082, §§ 1, 2(Exh. A), adopted October 23, 2018, repealed the former Div. 5, §§ 2-476—2-482, and enacted a new Div. 5 as set out herein. The former Div. 5 pertained to Riverwalk Commission and derived from Ord. No. O87-5641, §§ 1, 3—6, adopted March 17, 1987; Ord. No. O94-046, § 1, adopted May 17, 1994; Ord. No. O99-96, § 3, adopted November 9, 1999.

HISTORY

Amended by Ord. [O21-043](#) on 8/24/2021

Sec 2-540 Building Code Board Of Appeals

(a) Creation and Purpose. The building code board of appeals is hereby created to review any appeals of decisions made by the building code official.

(b) Duties.

- (1) Members shall meet within ten (10) business days of the filing of an appeal of a decision made by the building code official.
- (2) The board shall modify or reverse the decision of the building code official by a concurring vote of two-thirds of its members.
- (3) The decision of the board shall be by resolution. Certified copies shall be furnished to the appellant and the building code official.

(c) Membership.

- (1) The building code board of appeals shall consist of five individuals, one from each of the following professions or disciplines whenever possible:
 - a. Registered design professional with architectural experience or builder or superintendent of building construction with at least ten (10) years of experience, five (5) of which they shall have been in responsible charge of work.
 - b. Registered design professional with structural engineering experience.
 - c. Registered design professional with mechanical and plumbing engineering experience or a mechanical contractor with at least ten (10) years of experience.
 - d. Registered design professional with electrical engineering experience or an electrical contractor with at least 10 years of experience, five (5) of which they shall have been in responsible charge of work.
 - e. Registered design professional with fire protection engineering experience or a fire protection contractor with at least ten (10) years of experience, five (5) of which they shall have been in responsible charge of work.

(2) Each member shall serve a term of five (5) years or until a successor can be appointed.

(3) Term limits shall not apply.

(d) Chairperson. The board shall annually select one of its members to serve as chairperson.

(e) Rules and Procedures. This board is authorized to establish policies and procedures necessary

to carry out its duties.

HISTORY

Adopted by Ord. [O21-043](#) on 8/24/2021

Sec 2-541 - 2-544 Reserved

Sec 2-545 Electrical Commission

See Chapter 12, Section 16.2.

HISTORY

Adopted by Ord. [O21-043](#) on 8/24/2021

Sec 2-546 - 2-549 Reserved

Sec 2-550 Fire Code Board Of Appeals

- (a) Creation and Purpose. The fire code board of appeals is hereby created to hear applications for modifications of the requirements of the International Fire Code pursuant to the provisions of Section 108 of the International Fire Code. The board is authorized to hear evidence from appellants and the fire code official pertaining to the application and intent of the Fire Code.
- (b) Duties. Members shall meet within ten (10) business days of the filing of an appeal.
- (c) Membership.
 - (1) The fire code board of appeals shall consist of five (5) individuals nominated by the fire code Official.
 - (2) Members shall consist of one of each of the following professions or disciplines whenever possible:
 - a. Practicing design professional registered in the practice of engineering or architecture in the State of Illinois.
 - b. Qualified engineer, technologist, technician or safety professional trained in fire protection engineering, fire science or fire technology. Qualified representatives in this category shall include fire protection contractors and certified technicians engaged in fire protection system design.
 - c. Registered industrial or chemical engineer, certified hygienists, certified safety professional, certified hazardous materials manager or comparably qualified specialist experienced in chemical process safety or industrial safety.
 - d. Contractor regularly engaged in the construction, alteration, maintenance, repair or remodeling of buildings or building services and systems regulated by the code.
 - e. Representative of the business industry not represented by a member from one of the other categories of boards members described above.
 - (3) Each member shall serve a term of four (4) years or until a successor can be appointed.
 - (4) Members may serve successive terms; term limits shall not apply.
- (d) Secretary. The fire code official shall act as secretary of the boards and shall keep a detailed record of all its proceedings, which shall set forth the reasons for its decisions, the vote of each member, the absence of a member and any failure of a member to vote.
- (e) Decisions. Every decision shall be promptly filed in writing in the office of the fire code official and

shall be open to public inspection. A certified copy shall be sent by mail or otherwise to the appellant, and a copy shall be kept publicly posted in the office of the fire code official for two (2) weeks after filing.

- (f) Procedures. The board shall be operated in accordance with the Administrative Procedures Act of the State of Illinois and shall establish its own rules and regulations for procedures which are consistent with the Fire Code and the State of Illinois.

HISTORY

Adopted by Ord. [O21-043](#) on 8/24/2021

Sec 2-551 - 2-554 Repealed And Reserved

Sec 2-555 Permanent Building And Fire Code Committee

See Chapter 12, Section 16.1.

HISTORY

Adopted by Ord. [O21-043](#) on 8/24/2021

Sec 2-556 Repealed And Reserved

Sec 2-557 - 2-559 Reserved

Sec 2-560 Permanent Housing Code Committee

- (a) Creation and Purpose. The permanent housing code committee is hereby created to review local adoption and housing related amendments of the International Property Maintenance Code.
- (b) Duties.
- (1) Members shall meet to review staff recommendations of revisions to the International Property Maintenance code prior to presentation to City Council.
 - (2) The decision of the board shall be by resolution. Certified copies shall be furnished to the appellant and the code official.
- (c) Membership.
- (1) The permanent housing code committee shall consist of nine (9) individuals, from each of the following professions or disciplines:
 - a. As many as four (4) landlords and property managers representing a cross section of property types and sizes.
 - b. One to two (1-2) housing or housing agency advocates.
 - c. Three to four (3-4) neighborhood group agency advocates.
 - (2) Each member shall serve a term of five (5) years or until a successor can be appointed.
 - (3) Term limits shall not apply.
- (d) Chairperson. The board shall annually select one of its members to serve as chairperson.
- (e) Rules and Procedures. This board is authorized to establish policies and procedures necessary to carry out its duties.

HISTORY

Adopted by Ord. [O21-043](#) on 8/24/2021

Sec 2-561 - 2-599 Reserved